

# **COWES CORINTHIAN YACHT CLUB**

## **Rule Book**



April 2022 Edition

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# 1 NAME & PURPOSE

1.1 The name of the Club is 'The Cowes Corinthian Yacht Club'  
The purposes for which the Club is formed are to promote and facilitate the sport of yacht racing, sailing and motor boating, and to provide social and other facilities for members as may be determined from time to time, including for the people of Cowes, young people and the disabled community.

1.2

## Club Burgee

1.3 The Burgee of the Club shall be red with a facsimile of the 17th century ship 'Ark'. This ship accompanied by the Dove, left Cowes on November 22nd 1633 to establish, in America, the Palatinate of Maryland.

## Status

1.4 The Club is a Not for Profit Unincorporated Association. All surpluses will be used to maintain or improve the Club's facilities.

## Abbreviations

The followings abbreviations are used:

Admiral	Honorary Admiral
AGM	Annual General Meeting
Bosun	Honorary Bosun
Bye-Laws	Club Bye-Laws
CCYC	Cowes Corinthian Yacht Club
GDPR	General Data Protection Regulation
Rules	Club Rules
RYA	Royal Yachting Association
Sailing Secretary	Honorary Sailing Secretary
Secretary	Club Secretary
SGM	Special General Meeting
Social Secretary	Honorary Social Secretary
The Club	Cowes Corinthian Yacht Club
The Company	Cowes Corinthian Yacht Club Limited
The Property	33-39 Birmingham Road
Treasurer	Honorary Treasurer

## Definitions

1.5 The following definitions are used:

Member	Individual CCYC member
Committee Member	A Member elected to the General Committee
General Committee	Officers, Committee Members and Secretary
Officials	General Committee Members and Trustees
CCYC	Not for Profit Unincorporated Association
CCYC Ltd	Private Company limited by guarantee without share capital

## **2 OFFICIALS**

### **Officers**

- 2.1 The officers of the Club shall consist of the Admiral, a Commodore, a Vice Commodore, two Rear Commodores, the Commodores shall be known as Flag Officers. Other officers will normally be elected including a Treasurer, a Bosun, a Sailing Secretary, a Social Secretary and such officers as may be appointed at the AGM or, in an emergency by the General Committee.
- 2.2 The Admiral is elected for life. He or she may resign by giving notice in writing to the General Committee. A resolution to remove him from office may be passed at a General Meeting of the Club by a majority comprising two-thirds of the members present and entitled to vote. Flag Officers (with the exception of the Admiral) will take office at the AGM and retire at the subsequent AGM the following year.
- 2.3 Flag Officers will be eligible for re-election but shall not hold the same office for a period exceeding three consecutive terms of office. Failure to receive nominations to replace the stand-down Flag Officer will be deemed an emergency. In that case the named Flag Officer will be eligible for re-election for a fourth term and if necessary two further terms up to a maximum of six terms. This concession requires a two-thirds majority of those present at an AGM or SGM for approval on a year by year basis.

### **Secretary**

- 2.4 The General Committee shall appoint the Secretary and any other salaried employees of the Club

### **Treasurer**

- 2.5 The Treasurer shall:
  - (a) Cause such books of account to be kept as are necessary to give a true and fair view of the state of finances of the Club;
  - (b) Cause all returns as may be required by law in relation to such accounts to be rendered at the due time;
  - (c) Prepare an Annual Balance Sheet as at 31<sup>st</sup> December in each year and cause such Balance Sheet (and accounts as necessary) to be reviewed at least once annually and shall thereafter cause the same to be distributed to Club members at least fourteen days before the date of the AGM;
  - (d) Present the Annual Balance Sheet and supporting accounts to members at the AGM.

## **Financial Reviewer**

- 2.6 The Financial Reviewer shall be appointed at the AGM in each year and shall be an appropriately experienced/qualified member of the Club other than the Treasurer or General Committee members. The Reviewer shall review the accounts of the Club when called upon to do so and shall give such certificate of assurance as to the accuracy of the said accounts as shall be required by law or by the General Committee.

## **Trustees**

- 2.7 Trustees are officials of the Club, their duties and Terms of Reference are set out in Section 5. Trustees are officials of the club and can attend general committee meetings as ex-officio Members of the Committee but may not vote.

## **Indemnity Insurance**

- 2.8 The General Committee shall direct the Secretary each year to put in place such Indemnity Insurance and other such insurances for the protection of Club Officials and Employees as shall be deemed necessary and appropriate and compliant with current legislation.

## **3. MEMBERSHIP**

### **Adult & Junior Members**

- 3.1 A candidate for membership, except as provided in by Rule 3.2 shall be fifteen years of age or over. A candidate for membership shall send to the Secretary a form setting out his or her name and address and any other particulars the General Committee shall require and containing the signatures of two members in support as proposer and seconder. A list of candidate names and other relevant information from their application form, including the name of their proposer and seconder shall be prominently displayed in the club premises and/or otherwise communicated to members at least seven days before the election takes place. The election of candidates to membership shall take place at the next meeting of General Committee, and if necessary this shall be by ballot. Applications may be rejected by the majority vote of the General Committee.

### **Cadet Members**

- 3.2 A full member who is the parent or guardian or grandparent of a child between the ages of eight and fourteen may propose such a child for membership of a section of the Club to be known as the **Cadet Section**. The parent, guardian or grandparent must sign a declaration that the child will be in the charge of a responsible adult whilst on the Club premises, and that the responsible adult accepts full responsibility for the child at all times and that the Club, its Officers, Trustees and Members bear no liability whatsoever for accident, injury, loss or damage, howsoever caused.

## **Applications**

3.3 Membership commences once the successful applicant has made full payment of the relevant fees and subscriptions to the Secretary.

## **Members undertaking to comply with the Rules**

3.4 Every member, upon election and thereafter, is deemed to have notice of, and undertakes to comply with the Rules and all Bye-laws.

## **Membership Categories**

3.5 The following categories of membership are available:

Single Adult age 60 plus	Joint Adult age 60 plus
Single Adult age 26 – 59	Joint Adult age 26-59
Single Adult age 19 – 25	Joint Adult age 19 – 25
Junior age 15 – 18	Cadet age 8 – 14
Family	Temporary Member
Resident outside the UK single	Resident outside the UK Joint/Family
Life Member	Honorary Life Member

(a) Family membership includes children and grandchildren of members up to the age of 18.

(b) Honorary Life Membership is available at the General Committee's discretion in recognition of outstanding service to the Club. An Honorary Life Member shall have all the privileges and rights of an Ordinary Member but pay no further subscriptions. Any member of the Club may propose a member for honorary life membership stating the reasons. The proposal shall be considered at the next General Committee Meeting.

(c) Temporary Membership will be available at the discretion of the Secretary under delegated authority of the General Committee under such conditions as the General Committee may from time to time apply and subject to compliance with the Conditions imposed by the Club's Licence issued under the Licensing Act 2003. Such members shall have no right to vote at any General Meeting of the Club.

(d) The Club will not entertain an application for Membership from any individual who is known to be on the current Register of Sex Offenders or subject to an extant Sexual Harm Prevention Order and if it becomes known that any Member's name is already on or is added to the register or that he or she is or becomes subject to such an Order then this shall be deemed to be gross misconduct and his or her membership shall be automatically terminated and they shall not be entitled to a refund of any part of their subscription.

### **Annual Subscription and Entry Fee**

- 3.6 The Annual Subscription for each membership category and Entry Fee will be reviewed annually and submitted by the General Committee or by members in accordance with the procedures detailed in Rules 6.1 and 6.2 and approved at the AGM for implementation for the ensuing subscription year 1<sup>st</sup> October to 30<sup>th</sup> September.

### **Reduced fees for Disabled Sailors**

- 3.7 The annual rate of subscription payable in respect of all single membership categories will be reduced by 50% for individuals qualified to represent the club at disabled sailing events and in the case of joint and family memberships by 25% for each individual over eighteen qualified to represent the Club at disabled events.

### **Subscription Arrears**

- 3.8 The General Committee may cancel, without notice being given, the membership of any member whose annual subscription and other annual fees are more than three months in arrears. The General Committee may, at its discretion, re-instate such member upon payment of arrears following its consideration of a written explanation from the member. Any member whose annual payment is in arrears may not enter any Club Members event or regatta or vote at any meeting.

### **Access to the Club**

- 3.9 The Club premises shall be open to members and their guests at such times as the General Committee shall direct.

### **Closure of the Club for external or ticketed social functions**

- 3.10 Upon application of the Social Committee, the General Committee shall have power to close the Club to members for to a maximum of six times a year. (The Secretary shall ensure that the said function complies with conditions of the Club Licence or shall apply for a special Licence if required).

### **Open Days- 'Non-Member events'**

- 3.11 Persons other than members and their guests may be admitted to the Club premises to attend open days or specific non-member events which have been organised with the prior approval of the General Committee or of a Sub Committee.

### **Members' Guests**

3.12 Adult and Junior Members of the Club may introduce guests provided that:

- (a) The introducing member shall be responsible for ensuring that the character of their guests is such as to be acceptable to the other members, and that their guests sign the register on entering the Club; such entry to be countersigned by the member concerned.
- (b) No person who has been rejected by ballot or had his or her name struck off the list of members for any cause shall be introduced as a guest.
- (c) The same guest shall not be introduced for more than one week during a year, or not more than on four separate occasions.

### **Visiting Yachtsmen**

3.13 Members of a club affiliated to the RYA, or an overseas equivalent organisation may, use the facilities of the Club on not more than four consecutive days/occasions and shall sign the register on entering the Club.

### **Visiting Competitors**

3.14 Any person who is a competitor in any event sponsored or organised by, or on behalf of the Club, and any person who is a crew or team member of such competitors for the purpose of the event, may use the Club premises for 24 hours before, during and after the event in which they are participating and/or may be given temporary membership

### **Damage to Club Property**

3.15 A member shall not knowingly remove, injure, destroy or damage any property of the Club and shall make restitution for the same if called upon to do so by an Office of the Club or the Secretary

### **Members' Addresses**

3.16 Every member shall furnish the Secretary with up-to-date postal and email addresses which shall be recorded in the Register of Members in compliance with the Club's GDPR Policy, and any notice sent to either address shall be deemed to have been duly delivered.

### **Notices**

3.17 A member shall not cause any communication in whatever form to be exhibited on Club notice boards or posted on the Club website without the permission of the Secretary.

## **Conduct of Members**

3.18 Any breach of Rule 3.4 or any conduct that, in the opinion of the General Committee, is either unworthy of a member or otherwise injurious to the interests of the Club, shall render a member liable to disciplinary action by the General Committee, which may include suspension for a specified period of time or expulsion.

- (a) Before taking such disciplinary action against a member, the General Committee shall call upon such member for a written explanation of the member's conduct and shall give the member full opportunity of making explanation to the General Committee, or of resigning.
- (b) A Resolution to apply any sanction shall be carried by a simple majority vote by those members of the General Committee present and voting on the Resolution.
- (c) Upon suspension/expulsion the member/former member shall not be entitled to have any part of the annual membership fee refunded and must return any Club trophy or trophies held forthwith.
- (d) Upon expulsion of a member, the General Committee may exercise the Club's rights over a member's boat(s) &/or trailer or equipment in accordance with Rule 8.2.

## **Suggestions and Complaints**

3.19 An incident book is kept by the Bar staff to make a contemporaneous record of any accident or event on the Club premises. Complaints or comments by Members or guests can be made in writing to the Secretary. Favourable comments and suggestions for improvement are welcomed. The Secretary will submit all the comments to the next General Committee meeting for consideration.

## **Limitation of Club Liability**

3.20 All references to the Club in this Rule shall mean each and every individual member of the Club from time to time. Members are bound by the following Rule which shall be exhibited in a prominent place within the Club premises and on the website:-

'Members of the Club may use the Club premises, and any other facilities of the Club, including its apron, cranes, boats and pontoons, entirely at their own risk and expressly accept that:-

- (a) The Club will not accept any liability for any damage to or loss of property belonging to members, their guests or other visitors to the Club.
- (b) The Club will not accept any liability for personal injury arising out of the use of the Club premises, or any other facilities of the Club including its boats, apron, cranes and pontoons or out of participation in any races or other activities organised by the Club either sustained by member(s), their guests or other visitors, or caused by any member(s), their guests or other visitors, whether or not such damage or injury could have been attributed to or was occasioned by the

neglect, default or negligence of any of them, or of the Officials or Employees of the Club.

## **4 MANAGEMENT COMMITTEES**

### **General Committee**

4.1 The General Committee shall manage the affairs of the Club according to the Rules and all current legislation and shall cause the funds of the Club to be applied solely to the purposes of the Club. In addition:

- (a) Any situation occurring not provided for by the Rules or following Byelaws shall be referred to the General Committee, whose decision shall be final;
- (b) The General Committee shall consist of the Officers, and four Committee Members. A total of five persons eligible to vote to form a quorum;
- (c) The Secretary shall attend the General Committee Meetings to take minutes but shall not vote;
- (d) The meeting shall be chaired by the senior annually elected Flag Officer present;
- (e) General Committee Members shall be elected annually, will be eligible for re-election for no more than 6 terms unless they become an officer whereupon they will be governed by the terms for election and resignation of officers.

### **Eligibility**

4.2 A member shall be eligible for nomination to the General Committee provided that he or she has been a member for at least one full year immediately prior to their election.

### **Election of Officers and the General Committee**

4.3 The name of a candidate seeking election as an Officer or to serve as a member on the General Committee together with the names of the proposer and seconder must be put in writing and received by the Secretary no later than 28 days before the AGM. Any member seeking election must declare any interest that could potentially conflict with the running of the Clubs activities or its development and will be expected to confirm in writing that they will not vote on any matter in which they have a conflict of interest and understand that if they do so their vote may not be counted.

### **Sub-Committees**

4.4 The General Committee shall convene the following four sub-committees: Finance Committee, House Committee, Site Committee, and Sailing Committee, and any additional sub committees or as they think fit. Sub Committees shall consist of at least 3 persons which shall include at least one officer or member of the General Committee and 2 ordinary members. The Flag Officers are ex-officio members of all sub committees and may attend their meetings.

- 4.5 Meetings of sub-committees may be held/attended on Zoom (or equivalent on-line meeting platform) and shall be held when they are deemed necessary. The sub-committee shall submit its minutes or report to the General Committee after each of its meetings for consideration at the next GC meeting. In the event of the elected Chair not being present at any sub-committee meeting then a Chair shall be elected for that meeting by those members present.

#### **Purchase and supply of excisable goods and services**

- 4.6 The purchase for the Club of excisable goods and services and the supply of the same upon Club premises shall be under the control of the Social Committee and may be delegated to the Hospitality Manager who may also enter contracts for the supply of the same to the Club as its designated representative.
- 4.7 Intoxicating liquor may only be sold for consumption on the Club premises to persons over the age of eighteen who are entitled to the use of the Club premises in pursuance of the Rules, Byelaws and current legislation for the time being in force. No Junior Member under the age of eighteen may purchase or attempt to purchase intoxicating liquor within the Club.
- 4.8 The General Committee shall cause the Club bar to be opened (subject to terms of the Club premises certificate) at convenient times (and such times shall be prominently exhibited in the Club premises) for the sale of excisable goods to persons who are entitled to the use of the premises of the Club in pursuance of these Rules.
- 4.9 Any surplus deriving from the supply of such goods shall (after deduction of the costs of providing such goods for the benefit of the Club) be applied to the improvement of the club's facilities, and/or the provision of additional amenities.
- 4.10 Proper accounts of all purchases and receipts shall be kept and presented at the AGM in each year and such information as the Secretary or Reviewers may require shall be furnished to enable any statutory return or statement and the payment of excise or other duty or tax to be made.
- 4.11 No person shall take a commission, percentage, incentive or other such inducement in connection with the purchase of excisable goods for the Club.

#### **Table of Charges**

- 4.12 Charges for Subscriptions, Berthing, Dry Sailing and other facilities offered by the Club shall be exhibited in the Club and displayed on the website.

#### **Bye-Laws, Terms & Conditions & Policies**

- 4.13 The General Committee shall have the power to make and alter from time to time as they think fit Bye-laws, terms & conditions & policies for the regulation of the club. These shall be binding and shall rank as "Rules" until rescinded by the General Committee or at a General Meeting where the procedures under either Rules 6.3 or 6.7 and/or 6.8 shall apply.

## **5 TRUSTEES**

### **Number and Terms of Reference**

- 5.1 There shall be at least two and no more than four Trustees of the Club who shall be nominated from time to time as necessary by the General Committee of the Club from among Adult, Family, Life or Honorary Life members who are willing to be so appointed provided that they have been a member for at least two full years immediately prior to their nomination. Each new Trustee's appointment shall be confirmed at a General Meeting of the Club.
- 5.2 A Trustee shall hold office until he/she shall resign by notice in writing given to the General Committee or until a resolution removing him/her from office shall be passed at a General Meeting by a majority comprising two-thirds of the members present and entitled to vote.
- 5.3 In the event of the death, resignation, or removal from office of a Trustee, the General Committee may nominate a new Trustee in their place. For the purpose of giving effect to any such nomination, the Secretary for the time being is hereby nominated as the person to appoint new Trustees of the Club, within the meaning of Section 36 of the Trustee Act 1925 and shall by Deed duly appoint the person or persons so nominated by the General Committee.
- 5.4 A Trustee shall, on their appointment, take office as a director of CCYC Ltd, a private company limited by guarantee without share capital and remain as an officer of the company until they cease to hold office as a Trustee.

### **The Club Property**

- 5.5 The freehold property of the Club, (33 – 39 Birmingham Road, Cowes, Isle of Wight, PO31 7BH, as specified under Land Registry reference IW58294 and IW58295) shall be held by the Company Cowes Corinthian Yacht Club Ltd under the control of the Trustees for the use and benefit of the Club.

### **Powers to borrow money**

- 5.6 If at any time the Club in General Meeting shall pass a resolution authorising the General Committee to borrow money, a request will be made to the Trustees to facilitate the use of the Company's property as defined in Rule 5.5 as security, in full or in part. The resolution passed in General Meeting shall contain all financial details in respect of, the amounts of the borrowing, the terms of the repayment, the rates of interest, and projections estimating the ability of the Club to meet the intended commitments.

### **Powers of Trustees**

- 5.7 The Trustees shall in all respects act in regard to any property of the Club held by the Company. On receipt of a request from the General Committee they shall have power to sell, lease, mortgage or pledge any property held for the purpose of raising or borrowing money, provided that in their view the request is made in accordance with

Rule 5.6 is financially viable, in the best interest of, and benefit to, the Club. If satisfied the Trustees shall execute the request. This shall be duly recorded in the Minutes of the proceedings of the General Committee.

## **6 GENERAL MEETINGS**

### **Annual General Meeting**

- 6.1 An AGM of the Club shall be held each year within 6 months of the end of the Club's financial year, on a date to be fixed by the General Committee.

Notice of the AGM stating the date, time and location will be posted on the Club notice board and notified to members by e-mail no later than 42 days before the date of the AGM, together with an invitation for the nomination of Officers and Committee members.

The Secretary shall at least 14 days before the date of the meeting, post or send by e-mail to each member a circular which details the agenda and includes the Annual Report & accounts and all relevant notices, reports and proposals for the meeting as provided for in 6.2 below.

- 6.2 No business, except the passing of the Accounts, setting of subscription rates, proposals for Rule changes, the election of the Officers, Committee Members, Trustees and Reviewers, and any business that the General Committee may schedule in the Agenda shall be discussed at the meeting unless notice is given in writing by a member entitled to vote to the Secretary at least 28 days before the date of the AGM.

### **Special General Meeting**

- 6.3 The General Committee may at any time, upon giving 21 days notice in writing, call a SGM of the Club for any special business, the nature of which shall be stated in the summons convening the meeting, and the discussion at such meeting shall be confined to the business stated in the notice sent to members.

- 6.4 The General Committee shall call an SGM upon a written request addressed to the Secretary by at least 30 members. The request must state the reason for the meeting and the business to be discussed. The General Committee shall instruct the secretary to give 21 days' notice in writing or by e-mail of the time and date of the SGM and the location and the media/electronic platform/facility by which Members may attend. The discussion at such meeting shall be confined to the business stated in the Notice sent to members.

- 6.5 As an alternative to calling an SGM, a postal, e-mail or other electronic vote of all members may be held. At least a three to two majority of those voting, or a straight majority if over 60% of eligible members' vote must be achieved to carry any resolution dealt with in this manner.

## **Conduct of General Meetings**

6.6 At every General Meeting of the Club:

- (a) Any notice required to be given by these Rules may be sent by post or by email or such other manner as the General Committee may determine from time to time;
- (b) Thirty members entitled to vote and present in person or via an internet platform or voting system approved by General Committee, shall form a quorum;
- (c) The senior elected Flag Officer or, in their absence, a Chair elected by those present shall preside;
- (d) All members may attend but only members aged 18 or over shall be entitled to vote;
- (e) Voting shall be by show of hands or by ballot of those present, provided that in order to facilitate participation by Mainland, Overseas and Island Members unable to attend, the Committee shall organise an online voting system to permit such persons to vote upon the resolutions due for determination at a General Meeting, including the selection of the Officers and General Committee Members. In the case of an equality of votes Rule 6.13 applies.
- (f) The Secretary shall keep correct minutes of the meetings.

## **Alteration to the Rules**

6.7 Any member wishing to propose any alteration or addition to the Rules must state the nature of such alteration or addition in writing to the Secretary and the name of the Secunder no later than 28 days before the AGM, and the Secretary shall give notice of the proposed alteration or addition in the circular convening the AGM. The member shall then at the AGM move the resolution of which they had given notice and, if seconded, a vote shall be taken. To carry the resolution the number voting for it must be at least double the number against it.

6.8 Any amendment to the proposed Rule change signed by a proposer and seconder must be sent to the Members via the Secretary at least 7 days before the AGM.

## **Appointments**

6.9 When the number of nominations is the same as or less than the number of vacancies for the position of Officers and or Committee Members, those validly nominated shall be declared elected.

6.10 When there are more nominations for a position as either an Officer or as a Committee Member, elections shall be by ballot. In the case of an equality of votes Rule 6.13 applies.

- 6.11 When no member has been nominated for a position as an Officer, the Chair shall call for nominations for a member to fill that office. If there is only one nomination that member may be elected by a show of hands, but if there is more than one nomination, election must be by ballot. In the case of an equality of votes Rule 6.13 applies.
- 6.12 When there are insufficient valid nominations for Committee Members (Rule 4.1(c)) the Chair shall call for nominations from members to fill the vacancies. If the number of further nominations is the same as the number of vacancies the election shall be by show of hands, but if the nominations exceed the vacancies election shall be by ballot. Members may vote for any number of candidates up to the number of vacancies. In the case of an equality of votes Rule 6.13 applies.
- 6.13 The Chair of the meeting in the case of a tie may elect:
- (a) To provide his or her casting vote;
  - (b) To require a ballot of the members present;
  - (c) To require a second ballot of the members present.

## **7 DISSOLUTION**

- 7.1 The Club is to be dissolved if at a General Meeting a resolution to that effect is passed by a majority comprising not less than three quarters of the Members present and voting. For the purposes of this Rule the quorum for such a Dissolution Resolution General Meeting must be at least three quarters of the Members of the Club on the day of the General Meeting.
- 7.2 In the event of such a resolution being passed, the Trustees must as soon as reasonably practicable realise and convert all the Club property into money and from such monies discharge all debts and liabilities of the Club, including the costs incurred by them in realizing the assets and hold any balance to be distributed in accordance with 7.3 below
- 7.3 If, upon the winding up or dissolution of the Club, there remains after the satisfaction of all its debts and liabilities any credit balance whatsoever, the same shall not be paid to or distributed amongst the members of the Club. The General Committee shall instruct the Trustees to distribute the said funds to one or more of the following:-
- (a) a Club with similar sports purposes which is a charity; and/or
  - (b) a Club with similar sports purposes which is non-profit organisation; and/or
  - (c) a Club with similar sports purposes which is a registered Community Amateur Sports Club; and or
  - (d) The sport's national governing body for use by them for related community sports.

## **8 MISCELLANEOUS**

### **Gratuities**

- 8.1 No member of the club shall accept any present, money or gratuity from any contractor employed by the Club.

### **Abandoned Boats and Trailers**

- 8.2 The Club shall at all times have a lien over an individuals' (member or former member) asset(s), being either a boat and/or trailer, parked on the Club's premises in respect of all monies due to the Club, whether in respect of arrears of facilities fees or subscriptions or otherwise and shall be entitled to retain possession of the asset(s) until such time as all monies due to the Club have been paid in full.

Any fees payable to the Club by an individual that are one month or more in arrears may be given notice to remove the boat and/or trailer. If the property of the individual remains on the Club premises one month or more after the club has given the individual notice to remove the vessel then the individual shall remove the boat and/or trailer from the Club immediately. If the individual fails to remove the boat and/or trailer then the General Committee may:-

- (a) Move the boat and/or trailer to any part of the Club premises or elsewhere without being liable for any loss or damage to the vessel howsoever caused.
- (b) Give three months' notice in writing to the individual at the last known address as shown in the Club Register and thereafter sell the boat and/or trailer and deduct any monies due to the Club from the net proceeds of sale before accounting for the balance (if any) to the individual. Alternatively, if the boat and/or trailer is unsaleable, after giving notice in writing as aforesaid, dispose of the boat and/or trailer in any manner the General Committee may think fit and deem the cost of doing and any arrears as aforesaid to be a debt owing to the Club by that individual.
- (c) The Club reserves the right to charge storage for the boat and/or trailer until such time as the owner collects the boat and/or trailer or until notice has been served under Rule 8.2 (b) above.

Provided always that proper evidence is available to show that all reasonable steps have been taken to trace a member or former member and that, when and if the boat and/or trailer is sold, if the Club is unable to account to the member or former member for the balance of the proceeds of the sale pursuant to Rule 8.2 (b) above, then the balance of the proceeds of sale shall be placed upon bank deposit account and retained against the eventuality of a claim by the owner (whether he be the said member or former member or otherwise) for a period of six years. Thereafter any funds held will be applied for the benefit of the Club.

## **BYE-LAWS**

### **1. CHILDREN**

Children under 14 years of age shall not be admitted to, or brought into any licensed part of the Club premises, unless accompanied by a responsible adult.

### **2. DOGS**

Well behaved dogs may be brought onto the Club premises provided that they are kept on a short lead, under proper control and not permitted on any furniture. On those occasions when a function is being held where food is served then dogs will not be permitted with the exception of service/assistance dogs. Any failure to observe this rule may result in disciplinary action being taken against the offending owner.

### **3. HOURS OF OPENING CLUB PREMISES**

9.00 am to 15 minutes after Bar Closing at night. All Club rooms to be locked outside these hours. Bar opening hours will be indicated prominently in the Club House.

### **4. SETTLEMENT OF ACCOUNTS**

A member shall settle any indebtedness for refreshment or otherwise before leaving the Club premises, or in accordance with any other bye-law relating to the settlement of such indebtedness.

### **5. CLUB RIBS**

The Bosun shall be responsible for the maintenance and operation of the Club RIBs and any other vessels & equipment owned by the Club.

### **6. CLUB BURGEE TO BE FLOWN**

Members and Visitors using berths designated by the Bosun for berthing on a temporary basis are requested to fly either the CCYC Club Burgee (Members) or their own Club Burgee (Visitors) when approaching to berth and whilst moored at the Club. This does not apply to members with Resident Berths.

## **OTHER CLUB POLICIES**

CLUB'S HEALTH & SAFETY POLICY

CLUB'S SAFEGUARDING POLICY

CLUB'S DATA PRIVACY POLICY

TERMS & CONDITIONS FOR BERTHING AND MOORING & USE OF CRANE

SUCH OTHER CLUB POLICIES AS MAY BE INTRODUCED FROM TIME TO TIME AND POSTED ON THE CLUB WEBSITE